

Minutes from PTFA AGM on Monday 18th September 2017

Present: Mrs Axon, Chris Bolton, Michelle Quinn, Dave Haygarth, Sam Parsons, John McGovern, Laura Whittle, Kelly Parkinson, Lisa Smith .

Apologies: Sarah Montgomery, Nicky, Clare Valentine, Dave Leonard

Person to Action:

- 1) Election of officials:
 - a. Chair – Dave Haygarth was nominated by John McGovern and seconded by Michelle Quinn
 - b. Treasurer – Clare Valentine was nominated by Dave Haygarth and seconded by Lisa Smith
 - c. Secretary – Michelle Quinn was nominated by John McGovern and seconded by Lisa Smith.
- 2) Outline of budget for 2017/2018:
 - a. No figures from Clare, however the school's main priority is ICT equipment (replacing and upgrading)
 - i. Chris B & Mrs Axon to look at fact and figures re ICT/Pads etc
 - b. London Trip – Decision will be made by the new Head if this will continue to go ahead. Suggestion of a one day trip put forward.
 - c. Hoodies – everyone agreed these should continue.. cost between £300 and £500.
 - d. £100 to be put towards the infants Christmas books
- 3) We then went through the key dates and events for the forthcoming year.
 - a. **Spooky Disco - Thursday 19th October 2016 (Infants 5.30 to 6.15pm & juniors 6.30 to 7.45pm)**. To simplify things for the infants this year, the cost will include a drink, hotdog or cheese sandwich and some sweets. Juniors will be as normal.
 - i. **Clare V** has booked DJ Matt
 - ii. **Dave H** to sort food shop
 - iii. **Dave H/Lisa S** – wholesalers
 - iv. **Michelle, Dave and Lisa** are available to help on the night
 - b. **Xmas Fair – Friday 8th December 2016 – 6.30 to 8.00pm**
 - i. Clare V has asked for help with the money
 - ii. Keith to be asked if he can be the man in red again this years – **Kelly P**
 - iii. **Clare V** to sort licence
 - iv. Xmas fair planning meeting 16th November 2017
 - v. Stall for children to buy items for parents – bulk buy candles etc pocket money cost. **More research needed**
 - vi. Parent stalls – are we having them again? To be discussed further at next meeting
 - c. **Family fun night**
 - i. **22nd March 2018**
 - ii. **Sam** to ask Mark P to do the quiz again for us
 - iii. **Anne P** to book the High school

- iv. **Clare V** to apply for licence
 - v. **Anne** to book sports cool
 - d. **Summer Fair**
 - i. **Friday 6th July 2018 – 06.30 until 8.30pm**
 - ii. Further planning meeting to take place – date tbc
 - e. **Leavers Disco**
 - i. **18th July 2017 – 6pm -7.30pm (juniors only)**
 - ii. **Clare V** to book DJ Matt
- 4) Dates of PTFA meetings
 - a. 16th November 2017 – Christmas Fair planning meeting
 - b. 8th February 2018
- 5) Others matters that were discussed at the meeting were as follows:
 - a. **Dave H** to put all events onto facebook
 - b. **Dave H** to put an appeal out on facebook for any unwanted, good quality non-fiction books (science, cookery etc) for the school library.
 - c. Fashion Show – Discussion re hosting another fashion show- hasn't worked in past. Reasons brought up were time of hosting and child care. Suggestion to have Sportscool there like the family night to entertain the kids; issued raised was it was a late night, not starting until 8pm. **Lisa S** said she would look into it again and gets some possible dates and give it one last try.
 - d. Christmas Cards – yes the school are happy still to do them. **Mrs Axon** will speak to teachers; maybe but an hour aside one Friday, Offers of help from parents if teachers wanted it (Lisa, Michelle, Kelly and Laura). Teachers not to send the cards home for the children to do, must be completed in school.