

## *Minutes from PTFA AGM on Thursday 15<sup>th</sup> September 2016*

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Present: Chris Bolton, Rebecca Moss, Michelle Quinn, Dave Haygarth, Clare Valentine, Sam Parsons, Dave Leonard, John McGovern, Nicky Bon.

Apologies: Paul Stanley, Lisa Smith, Michelle Chambers, Sarah Montgomery, Clive Wright

Person to Action:

- 1) Clare V gave an update on the accounts. There is £5600, of which £2500 is needed for the London Trip, £120 in cheques for the 100 club and £100 for the infant Christmas books. The Y6 hoodies will be paid for from the profit from the leavers disco.
- 2) The election of the officials was as follows:
  - a. Chair – Dave Haygarth was nominated by John McGovern and seconded by Dave Leonard
  - b. Treasurer – Clare Valentine was nominated by Dave Haygarth and seconded by John McGovern
  - c. Secretary – Michelle Quinn was nominated by Sam Parsons and seconded by John McGovern.
- 3) We then went through the key dates and events for the forthcoming year.
  - a. Family Night – **Date proposed Friday 7<sup>th</sup> October 2016**
    - i. **Sam Parsons** to speak to **Lindsey** re booking the high school and SportsCool
    - ii. **Clare Valentine** to sort the licence
    - iii. Clive Wright has in his garage 9 x Rose wine /6 x white wine/4 x red wine/2 x prosecco/16 x Budweiser. Clive has also offered his cool boxes for use again if required.
    - iv. Quiz done. **Sam Parsons** to confirm if Mark Parsons can do the quiz. If not a volunteer will be needed.
  - b. Spooky Disco - **Thursday 27<sup>th</sup> October 2016 (Infants 5.30 to 6.15pm & juniors 6.30 to 7.45pm)**. To simplify things for the infants this year, the cost will include a drink, hotdog or cheese sandwich and some sweets. Juniors will be as normal.
    - i. **Clare V** to book the DJ
  - c. Leavers Disco – **Thursday 19<sup>th</sup> July 2017 – juniors only 6.00 to 7.30pm.**
    - i. **Clare V** to book the DJ at the same time as booking the Spooky Disco
  - d. Xmas Fair – **Friday 9<sup>th</sup> December 2016 – 6.30 to 8.00pm**
    - i. Clare V has asked for help with the money
    - ii. Keith to be asked if he can be the man in red again this years – **Clare V**
    - iii. **Clare V** to sort licence
    - iv. Xmas fair planning meeting (Date TBC 14/11 clashes with governors', 16<sup>th</sup> and 17<sup>th</sup> Nov have been suggested as alternatives)
  - e. Summer Fair – **Friday 7<sup>th</sup> July 2017 - 6.30 to 8.00pm**
    - i. **Clare V** to sort licence
    - ii. Planning meeting **4<sup>th</sup> May 2017 at 6.30pm**
  - f. Pamper /Ladies night – suggested date **9<sup>th</sup> March 2017 – 7.00 to 9.00pm**

- i. **Everyone** to think of alternative location to school (comfy/relaxing chairs, no bar so we can sell our own). The Community link was suggested.
    - ii. **Rebecca Moss** – possibly has friends that could provide treatments etc on the night
    - iii. Suggestion to have stalls at £10 each and donated raffle prize
    - iv. **Clare V** to look into licence to see if the licensee (Mr Stanley) needs to be on the premises, if so who else could be the licensee.
  - g. Suggestion put forward that maybe the children could do a sponsored something to raise money for the PTFA. It was mentioned that we should link in with Pat as she already does this with the school council.
  - h. Stars Wars dress up day – **4<sup>th</sup> May 2017** – donation £1 for the PTFA
    - i. **Chris Bolton** to look into this
- 4) Others matters that were discussed at the meeting were as follows:
- a. Looking at applying for a lottery grant for equipment for the school playground. Both the School and PTFA could apply separately. **Dave Leonard** to look into this for us.
  - b. Mrs Edmondson is looking at getting the buzzy Bee bags up to date and is looking for around £250 to replace the books and games etc **Sam Parsons** to speak to Mrs Edmondson and see exactly what she is looking for.
  - c. Classrooms reading books for the children in KS2 are required. Harry Potter and books the children like are needed in multiples. **Rebecca Moss** to Speak with Jim Fowler and see exactly what they want and quantities and get back to PTFA. PTFA to buy from amazon/book people etc **Sam Parsons** happy to order the books.
  - d. Mr Stanley has asked for around £3000 to buy new playground equipment. PTFA to provide funds.
  - e. **Michelle Quinn** to include over the forthcoming newsletters above purchases to show the parents what the money is being spent on.