

Minutes from PTFA Meeting on Monday 8th February 2016

Family Night Planning Meeting

Present: Mr C Bolton, Michelle Quinn, Dave Haygarth, Clare Valentine, Dave Leonard, John MCGovern, Lisa Smith.

Apologies: Mr P Stanley, Mrs L Yates, Samantha Parsons, Anne Parkinson, Sarah Montgomery

Person to Action:

- 1) Broadway has received 2 tickets for Accrington Stanley FC for coming top in attendance last week. These will be used as a raffle prize. Mr Bolton is in possession of these.
- 2) Clare gave an update on the accounts. We currently have £5800 in the account. £700 has already been paid for the deposit for the Y6 London trip. The De-fib still needs paying for. Mr Bolton has a few ideas that he may ask the PTFA to pay for, but will discuss these once he has gathered all the relevant info etc.
- 3) Mr Stanley to be asked to put something on the facebook page with regards to what the PTFA have recently funded (London trip/de-fib) **PS**
- 4) Questionnaire to be incorporated into the family night quiz asking people what they want from the PFTA and what keeps them away/would encourage them to attend meetings. Paper copies to be handed out at the family night and also a copy to be made available online. **DH**
- 5) Clare V confirmed that the licence had been booked **CV**
- 6) Sportscool and the hall have been booked. Mr Bolton to confirm that the coaches have been spoken to regarding last year's issues and that the coaches present are the ones the children are familiar with **CB**
- 7) Mark Parsons has been confirmed as this year's quiz master.
- 8) Water to be given to the children included in the prize of the ticket. **CV**
- 9) Dave to do a stock check on drinks and sweets and let Clare know what we need. **DH**
- 10) Clare to purchase drinks(alcohol and soft), crisps, water, sweets **CV**
- 11) Lisa to try and source a table top fridge from Janet Basford **LS**
- 12) Prizes as follows:
 - a. Quiz - 1st prize – Bottle of Prosecco – **CV**
 - b. Quiz – 2nd prize – Bottle of wine– **CV**

- c. Bingo – 1st prize - £30 – **CV**
- d. Bingo – 2nd Prize - £10 – **CV**
- e. Questionnaire completion – Accrington Stanley FC tickets - **CB**

Dates for the diary

- Family Night – 10th March 2016 – 1830 to 2000hrs
- PTFA summer fair planning meeting – Thursday 19th May 2016 – 1830hrs
- Summer Fair – Friday 8th July 2016 – 1800 to 2000hrs
- Leavers disco – Thursday 21st July 2016 – 1800 to 1930hrs
- Y6 Leavers assembly – Friday 22nd July 2016