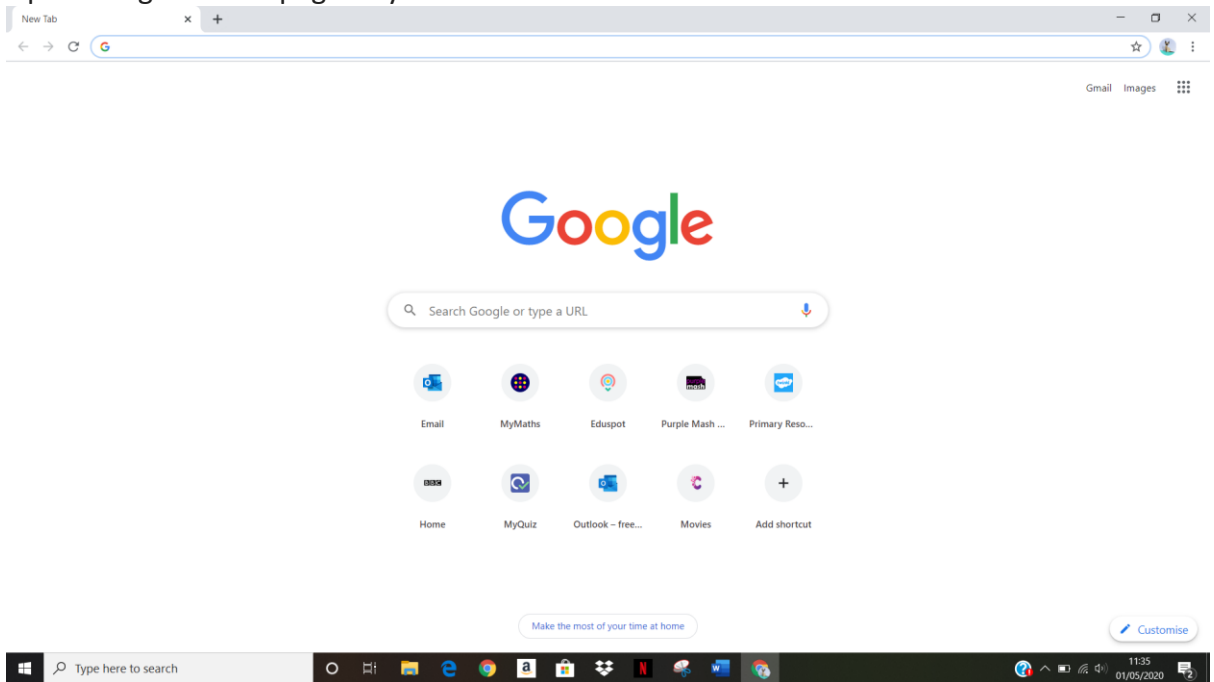
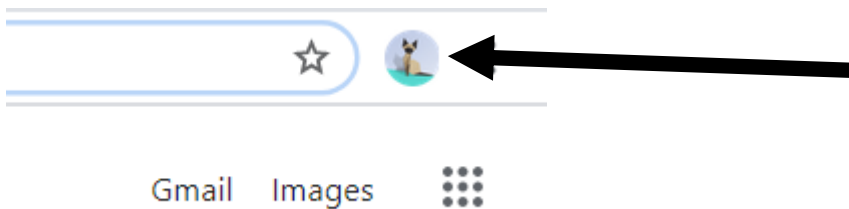


Google Classroom User Guide

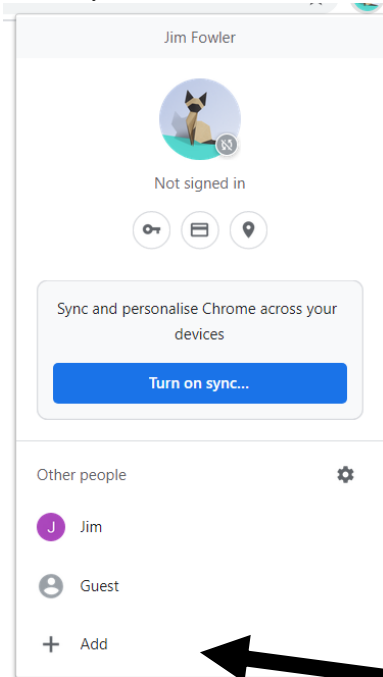
1. Open Google's homepage so you have a screen that looks like the one below:



2. Log onto your google account by pressing the icon in the top right corner which looks like this:

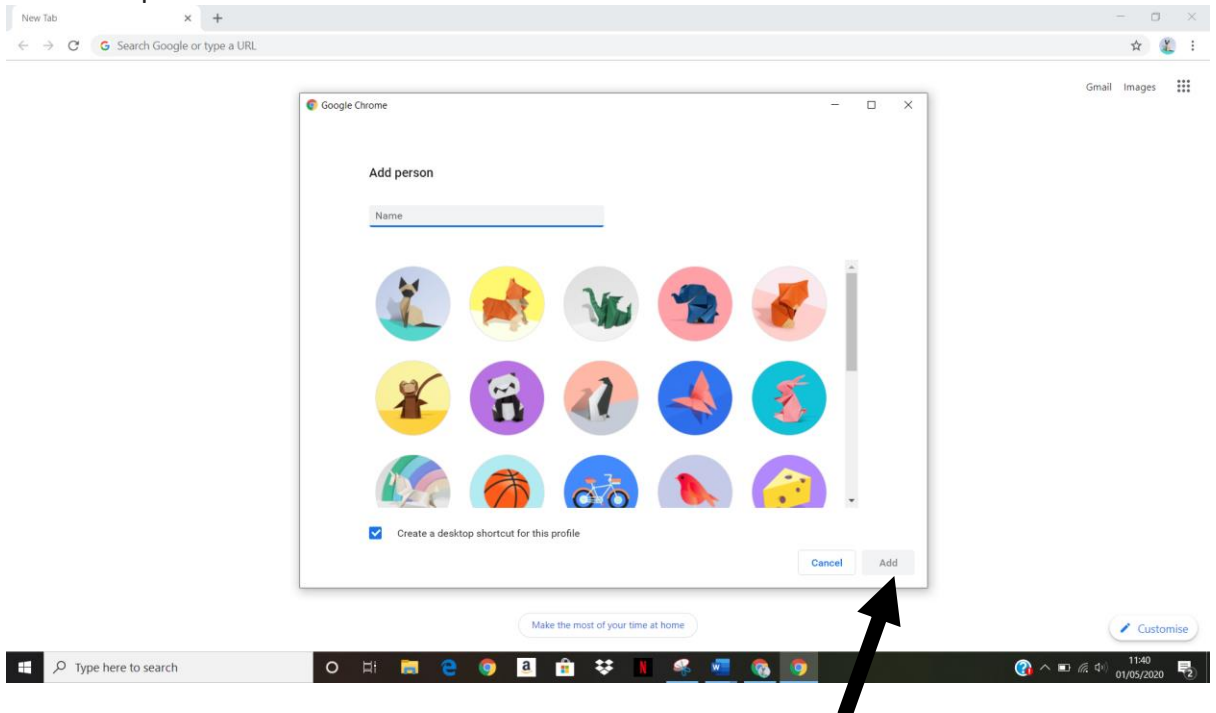


3. When you click it, it should come up with a new box that looks like this:



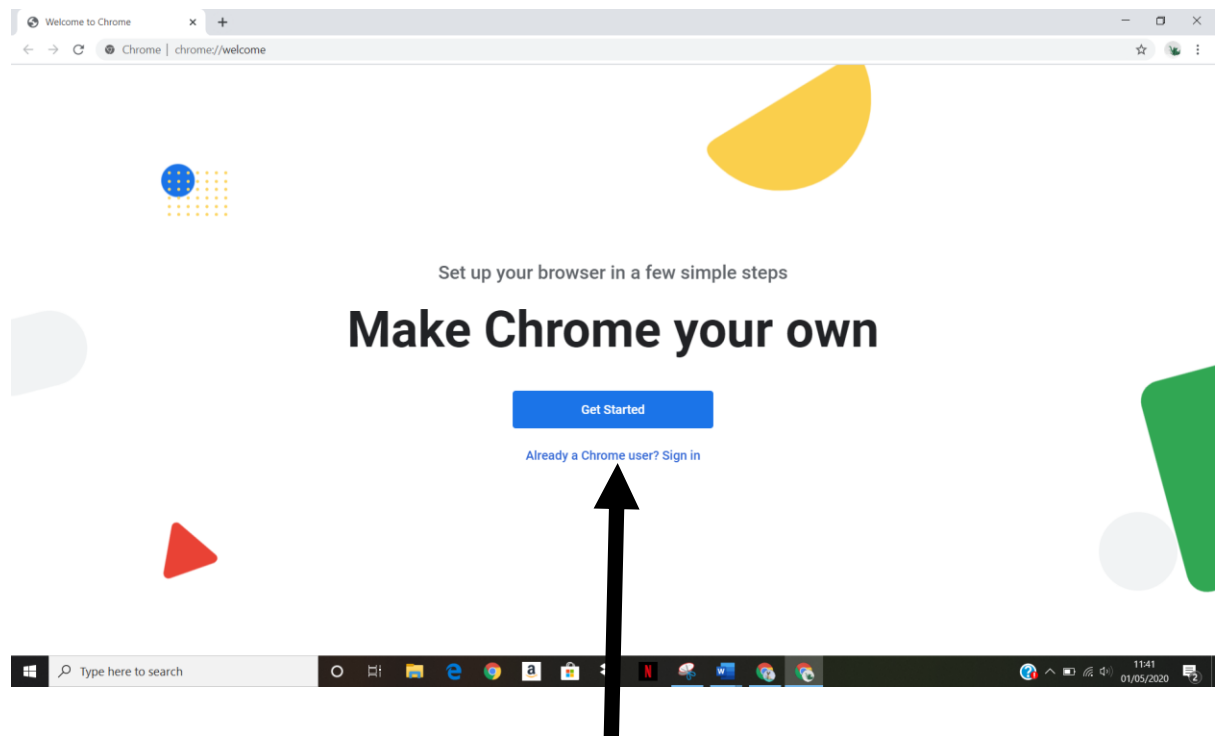
4. You want to click on the +Add button which you can see here.

5. That will open a new box that looks like:



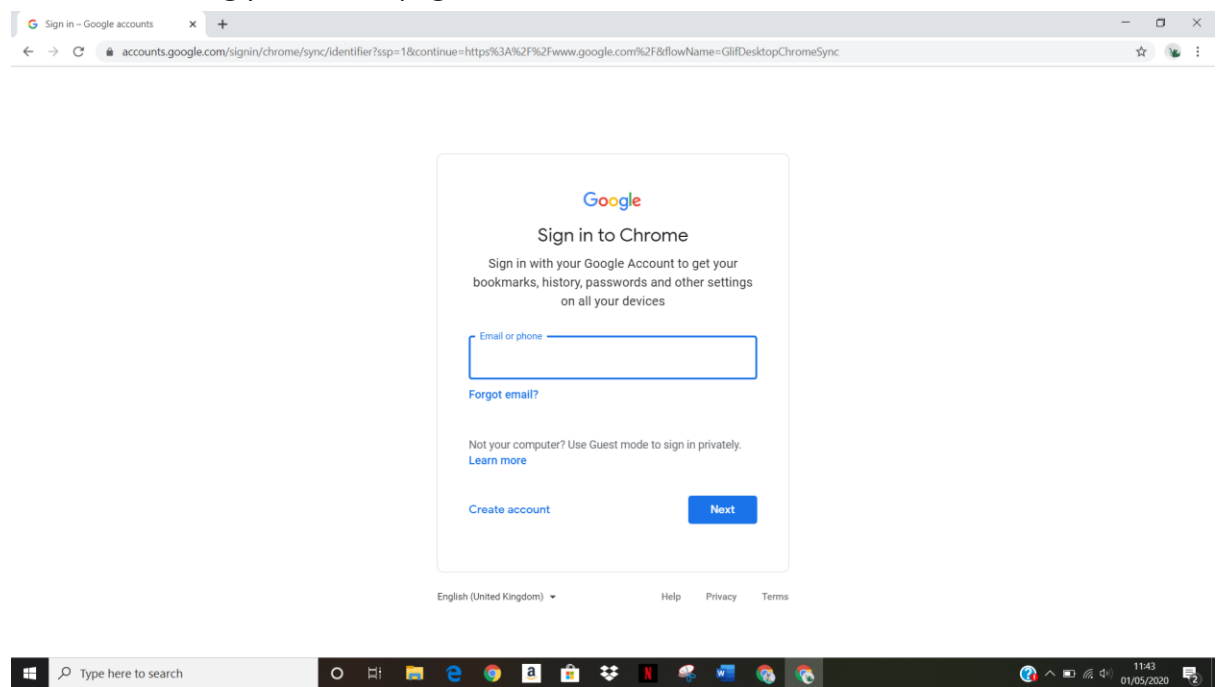
Type in your name, choose an avatar and click add at the bottom

6. You will then be brought to a screen that looks like:



You need to click the 'Already a Chrome user? Sign in' option

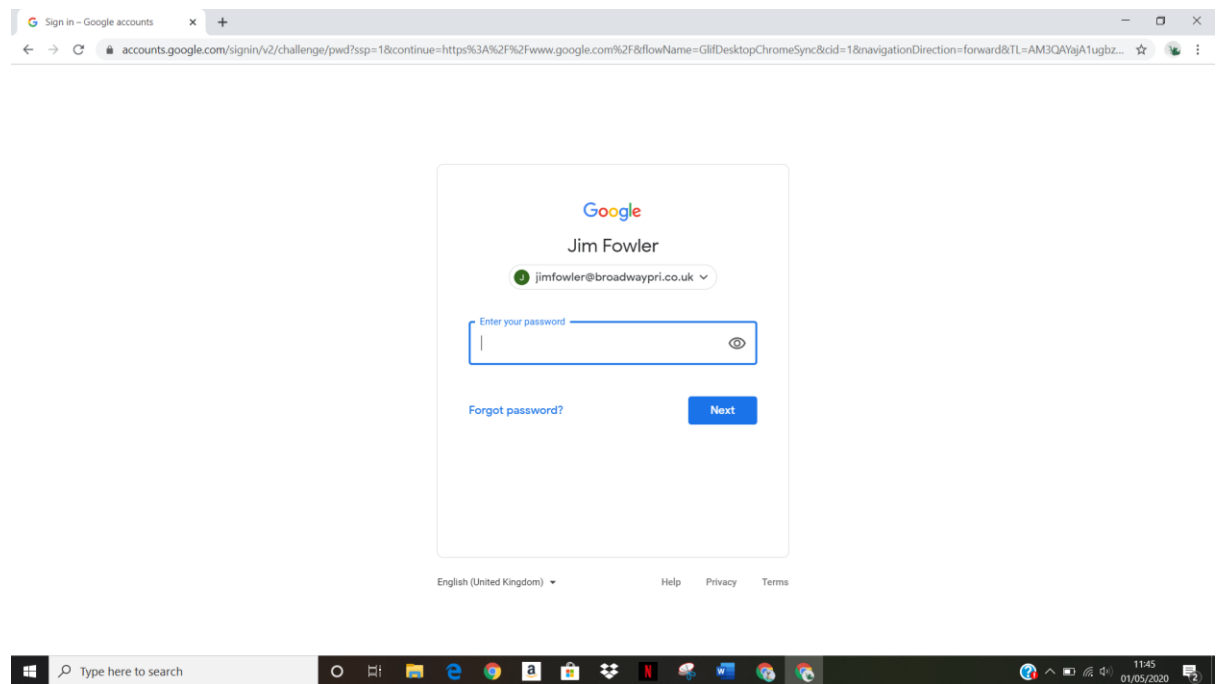
7. This will bring you on to a page that looks like this:



8. Type in how you log in to your Google Chromebooks at school. For example:
dave.smith@broadwaypri.co.uk or anita.taylor@broadwaypri.co.uk

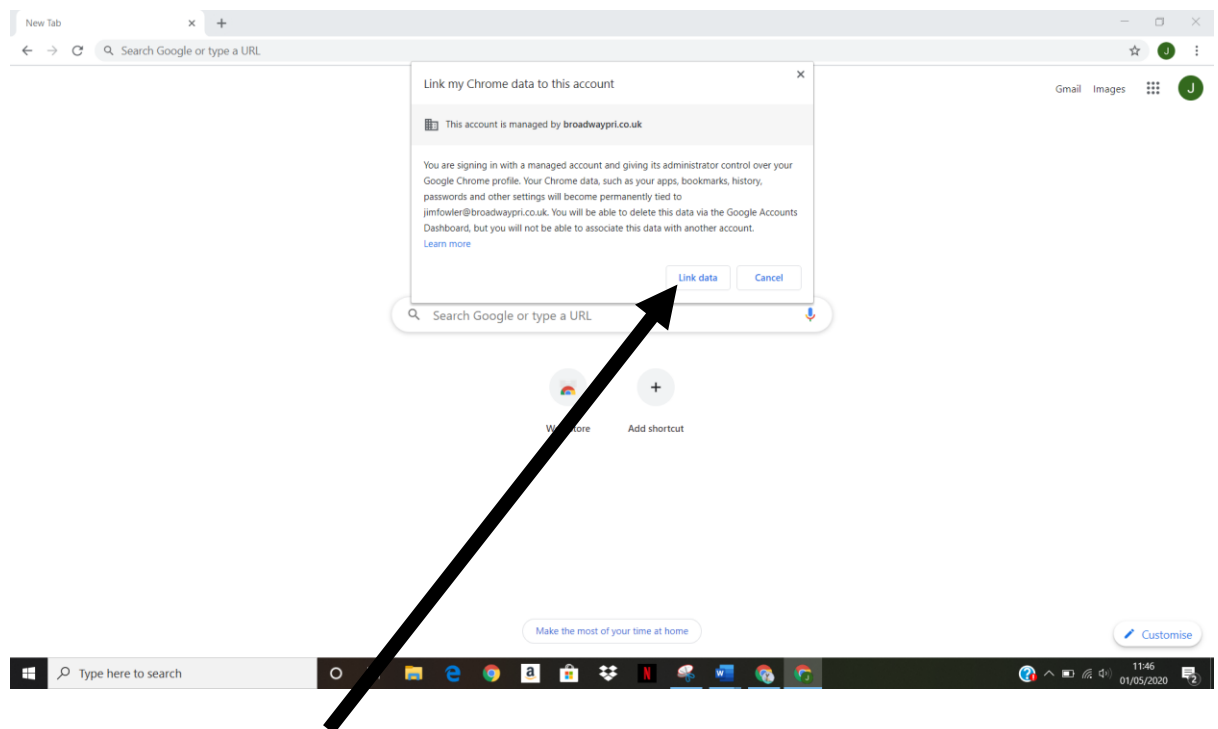
You must use the same log in that you use at school or it won't work.

9. This will then bring you onto a screen that looks like this:



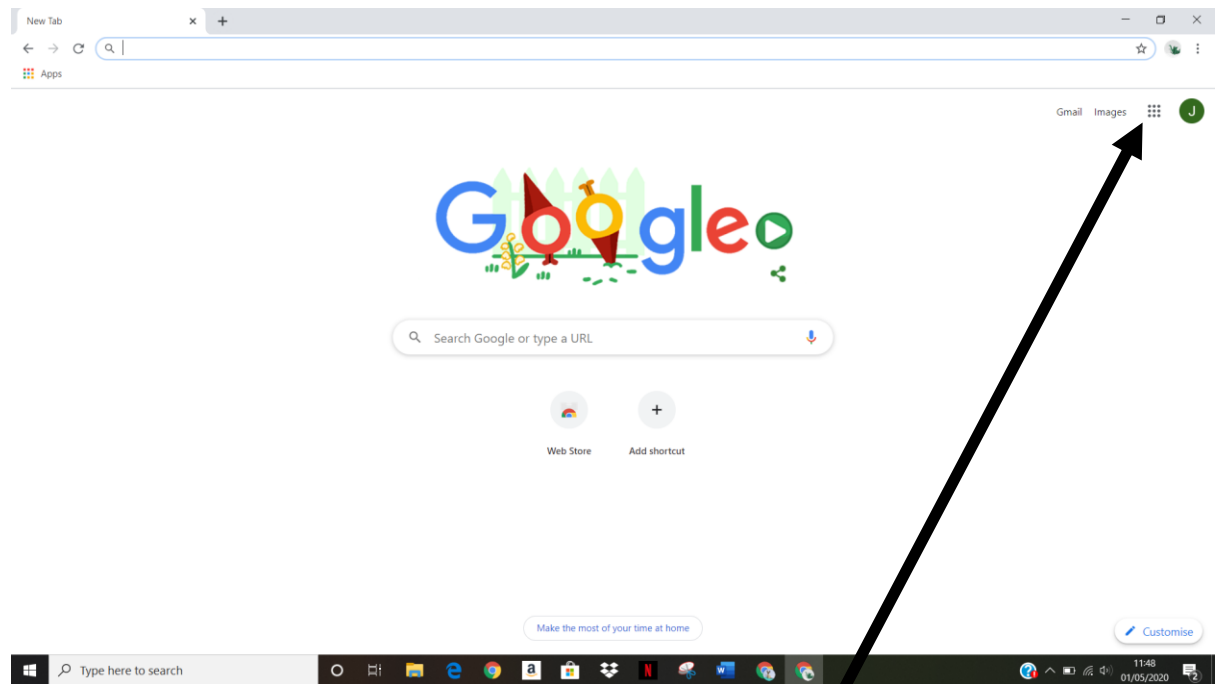
Enter the password you use at school. For example: redfish, bluefish, yellowfish or greenfish

10. Once done, this screen may appear



If it does, just click on the 'Link Data' option. If this does not appear then just go to the next step.

11. You will then have a screen like below:

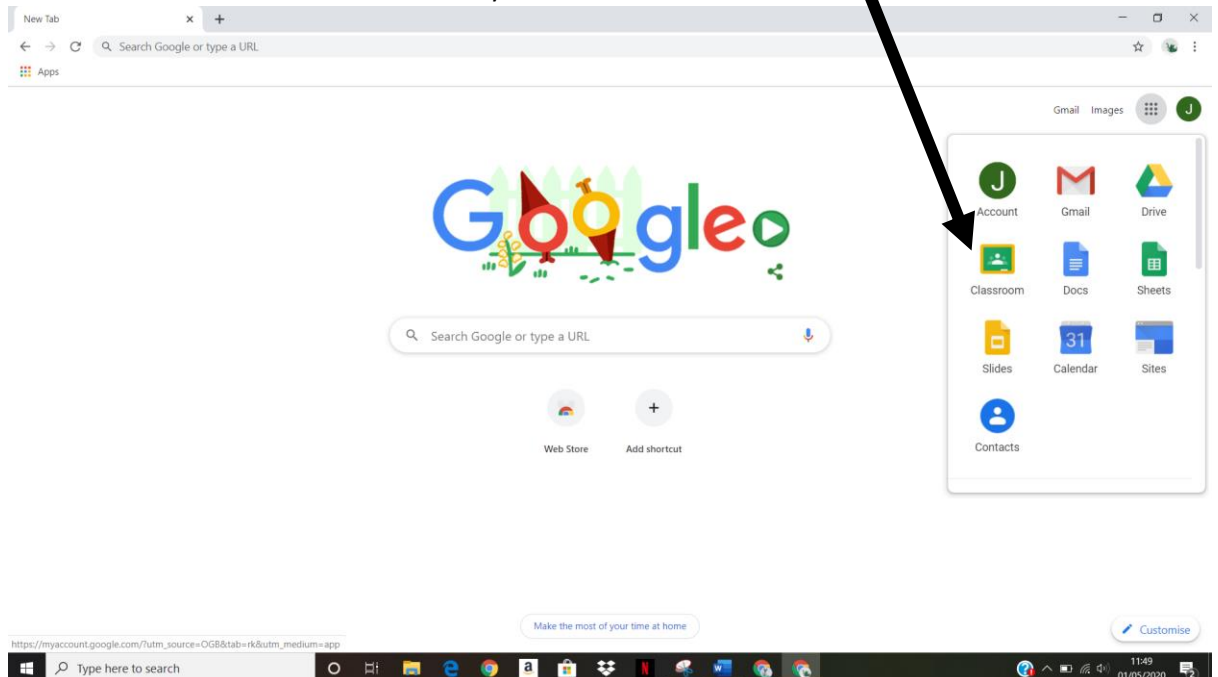


You need to click on this icon

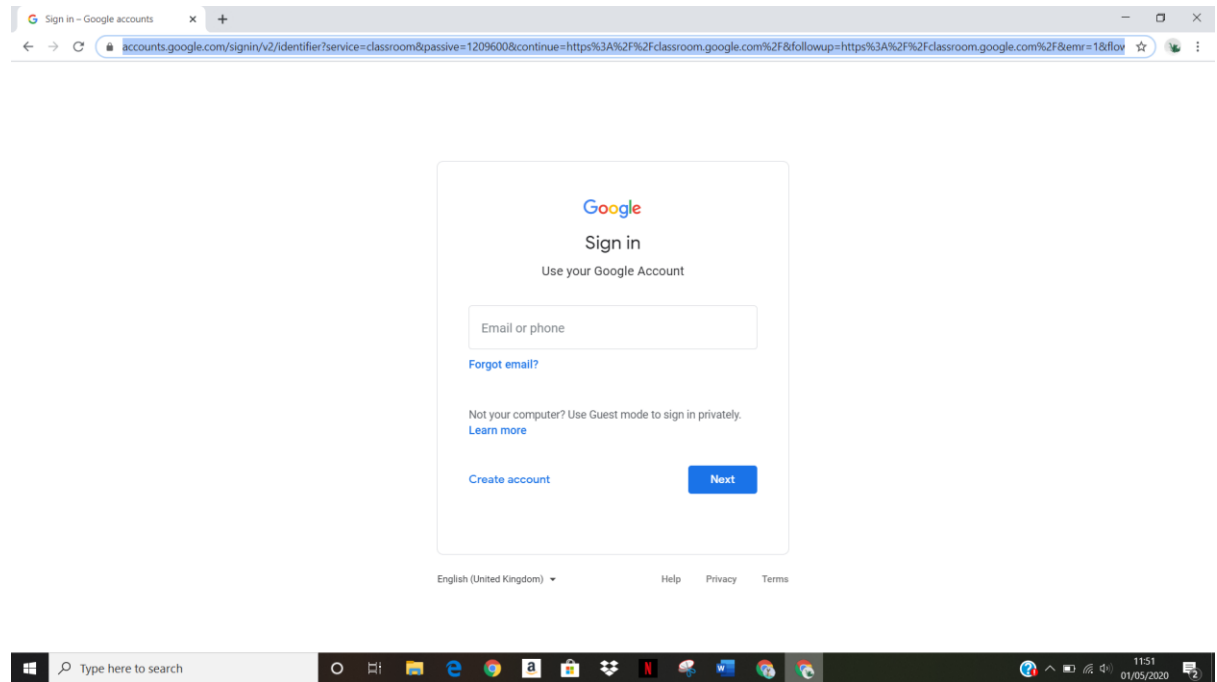


which can be found here

12. You will then have a screen like this and you will need to click on 'Classroom'



13. When you click on that, you may be asked to put in your sign in information again and the following screen may appear:



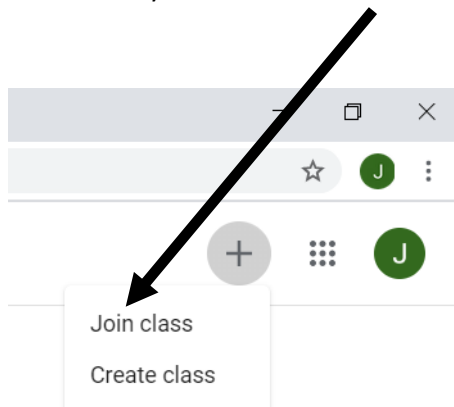
If this does, you re-type in your information from steps 8 and 9.

If this screen doesn't appear, then just move onto the next step.

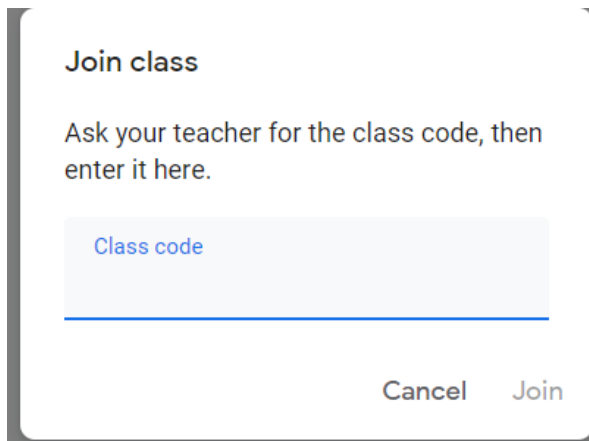
14. You will then have an empty page with a toolbar at the top that looks like this:



Click the + symbol and select 'Join Class'

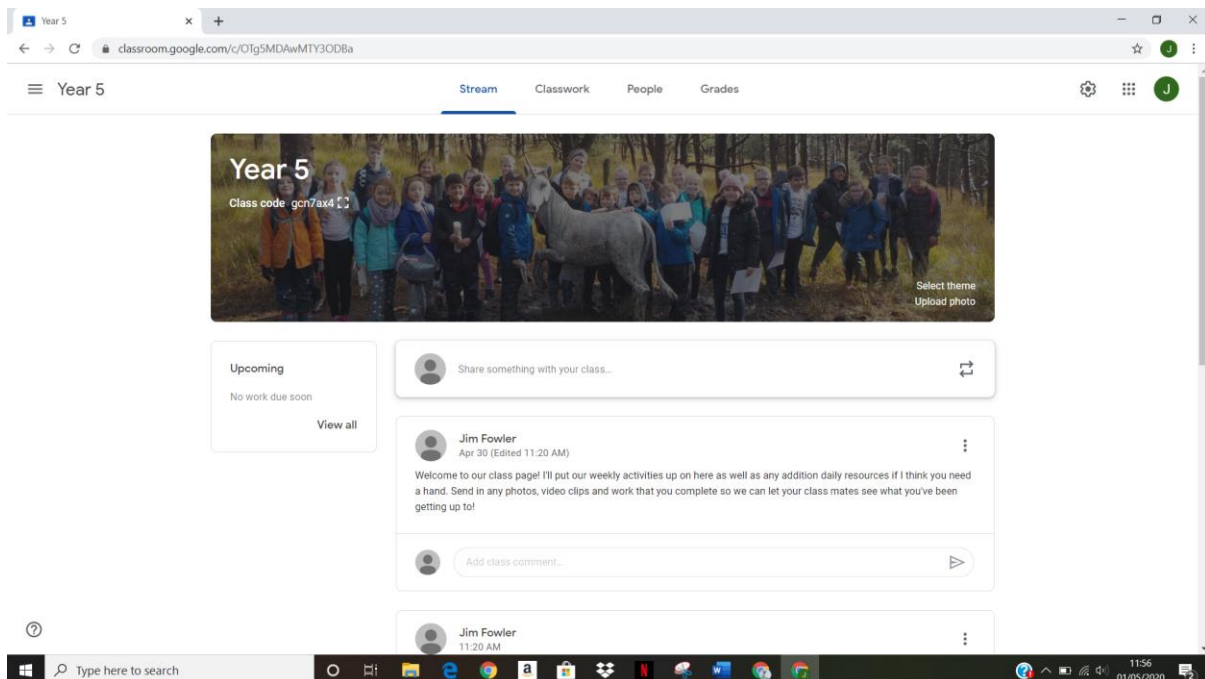


15. You will then see a box appear that looks like this:



The code to join Year 5 is:

Once you have put that in you will see the following page:



WELCOME TO YEAR 5 GOOGLE CLASSROOM!!!!